

Village Plaza Condominium Association, Inc.

Clubhouse Private Function Application

See Rules & Regulations for any restrictions and requirements for the private use of the Clubhouse.

Date of Submission: ___/___/___ Date of Receipt: ___/___/___
Homeowner: _____
Address: _____
Phone: _____ Email: _____
Nature of Private Function: _____
Date Requested: _____

Times (Four Hour Max.) Start: _____ End: _____
Estimated Number of Village Plaza Residents: _____
Estimated Number of Non-Village Plaza Residents: _____
Estimated Number of Vehicles: _____
Caterer's Name: _____
Caterer's Address: _____
Caterer's Phone: _____

Responsibilities & Liability Release Statement:

The undersigned has read the Rules and Regulations governing the use Club House and does hereby agree to be responsible for the actions of all attendees including myself, family, guests and invitees using the Village Plaza facilities during the period of the reservation and agree to be financially responsible for any and all damage, loss of contents or monies paid by the Village Plaza Condominium Association for required cleaning or property restoration resulting from the event.

The undersigned also indemnifies and holds harmless the Village Plaza Condominium Association, the Village Plaza Board of Directors, Miller Management Services, Inc., their affiliates, employees, contractors and subcontractors for any injuries, damages, or other inconveniences incurred by myself, family, guests and invitees during the period of my reserved function

Owner's Signature: _____ Date: ___/___/___

Social Committee Sign-off that there is no conflict: _____

Board Approval: ___ Not Approved: ___ Date of Board Review: ___/___/___
President: _____ Board Member: _____

*Special Conditions: Private use of clubhouse is free if the majority are Village Plaza residents, but requires a \$200 refundable security deposit. When the majority of attendees are non-Village Plaza attendees, in addition to the security deposit, a \$25 non-refundable rental fee is required. For recurring events where the majority of attendees are non-Village Plaza residents, a \$200 annual rental fee is required.

Check Received: \$200 Security Deposit; \$25 Rental Fee \$200 Annual Rental Fee

Please deliver the completed Application to a member of the Social Committee or place in the mail slot at the Clubhouse.