

# Village Plaza Condominium Association, Inc.

**Purchase/Rental/Residency Application** - Complete & Submit with \$150 fee payable to:  
**Miller Management Services, Inc.**

2848 PROCTOR Rd., Sarasota, FL 34231  
Office: 941-923-5811 Fax: 941-923-5036  
Email: millermgt@mindspring.com,  
Website: [www.millermanagementservices.com](http://www.millermanagementservices.com)  
Michael W. Miller, Community Association Mgr.

Today's Date \_\_\_\_/\_\_\_\_/\_\_\_\_

(Please print all answers neatly)

**APPLICATION FOR (Check One) RENTAL/LEASE**\_\_\_\_ **SALE/PURCHASE**\_\_\_\_ **RESIDENCY ONLY**\_\_\_\_

**Village Plaza Address:** \_\_\_\_\_ **Unit #** \_\_\_\_\_ **Est. Move In/Closing Date** \_\_\_\_\_

**Name of Current Owner (who you are purchasing or renting from):** \_\_\_\_\_

**NAME(s) OF APPLICANT:** \_\_\_\_\_

**Primary Applicant Phone #** \_\_\_\_\_ **Applicants applying as married couple?** Yes \_\_\_\_ No \_\_\_\_

**Email Address of Primary Applicant:** \_\_\_\_\_

**Social Security #** \_\_\_\_\_ **Driver's License/ID #** \_\_\_\_\_ **State** \_\_\_\_\_

**Birth Date** \_\_\_\_/\_\_\_\_/\_\_\_\_ **Place of Birth: City/Town** \_\_\_\_\_ **State** \_\_\_\_\_

**Marital Status:** Single \_\_\_\_ Married \_\_\_\_ Divorced \_\_\_\_ Widowed \_\_\_\_ Separated \_\_\_\_

**Other Names Used (Married or Maiden)** \_\_\_\_\_

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**Current Address:** \_\_\_\_\_ **Unit #** \_\_\_\_\_ **City:** \_\_\_\_\_ **State** \_\_\_\_ **Zip** \_\_\_\_\_

**Rental or Owned (Circle one)**    **Single Family Home?** Yes or No (Circle one)

**Monthly Rent or Mortgage Payment** \_\_\_\_\_ **Date Moved In** \_\_\_\_/\_\_\_\_/\_\_\_\_

**Complex Name** \_\_\_\_\_ **Mgr./Owner Name** \_\_\_\_\_ **Phone #** \_\_\_\_\_

**Reason for Moving:** \_\_\_\_\_

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**Prior Address:** \_\_\_\_\_ **Unit #** \_\_\_\_\_ **City:** \_\_\_\_\_ **State** \_\_\_\_ **Zip** \_\_\_\_\_

**Rental or Owned (Circle one)**    **Single Family Home?** Yes or No (Circle one)

**Monthly Rent or Mortgage Payment** \_\_\_\_\_ **Date Moved In** \_\_\_\_/\_\_\_\_/\_\_\_\_

**Complex Name** \_\_\_\_\_ **Mgr./Owner Name** \_\_\_\_\_ **Phone #** \_\_\_\_\_

**Monthly Rent or Mortgage Payment** \_\_\_\_\_ **Date Moved In** \_\_\_\_\_  
**Date Moved Out** \_\_\_\_\_

**Second Applicant's Last Name** \_\_\_\_\_ **First Name** \_\_\_\_\_ **Middle** \_\_\_\_\_

**Social Security #** \_\_\_\_\_ **Driver's License/ID #** \_\_\_\_\_ **State:** \_\_\_\_\_

**Place of Birth: City/Town** \_\_\_\_\_ **State** \_\_\_\_\_ **Country** \_\_\_\_\_

**Marital Status:** Single \_\_\_\_\_ Married \_\_\_\_\_ Divorced \_\_\_\_\_ Widowed \_\_\_\_\_ Separated \_\_\_\_\_

**Other Names Used (Married or Maiden):** \_\_\_\_\_

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**Other Occupants:**

**Name:** \_\_\_\_\_ **Relationship:** \_\_\_\_\_ **Gender:** M F (Circle one) **Birth Date** \_\_\_/\_\_\_/\_\_\_

**Name:** \_\_\_\_\_ **Relationship:** \_\_\_\_\_ **Gender:** M F (Circle one) **Birth Date** \_\_\_/\_\_\_/\_\_\_

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**Vehicles:**

**Make/Model** \_\_\_\_\_ **Color** \_\_\_\_\_ **Year** \_\_\_\_\_ **License #** \_\_\_\_\_ **State** \_\_\_\_\_

**Make/Model** \_\_\_\_\_ **Color** \_\_\_\_\_ **Year** \_\_\_\_\_ **License #** \_\_\_\_\_ **State** \_\_\_\_\_

*By signing this application, you verify that you have read the Rules and Regulations and that you are not bringing or allowing to be brought into Village Plaza for overnight stays a large truck, commercial or recreational vehicle, motorcycle, or any other prohibited vehicle listed.*

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**Pets:** Yes No (Circle one) **Type:** Dog \_\_\_\_\_ **Breed/Color** \_\_\_\_\_ **Weight:** \_\_\_\_\_  
(two pets max allowed) Dog \_\_\_\_\_ **Breed/Color:** \_\_\_\_\_ **Weight:** \_\_\_\_\_  
Cat (s) \_\_\_\_\_ **Color:** \_\_\_\_\_

*If any Dog is over 50 lbs., it requires a letter from a healthcare professional verifying that it is a qualified Service Animal or an emotional support pet. Failure to provide such documentation could result in fines and termination of residency rights.*

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**Emergency Contact** (Someone over 18 not living with you):

**Address:** \_\_\_\_\_ **Unit #** \_\_\_\_\_ **City:** \_\_\_\_\_ **State** \_\_\_\_\_ **Zip** \_\_\_\_\_

**Name** \_\_\_\_\_ **Relationship** \_\_\_\_\_

**Phone** \_\_\_\_\_ **Email:** \_\_\_\_\_

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**Check if applicable:**

Have you, your spouse or any occupant:

\_\_\_\_\_ Ever been evicted?

\_\_\_\_\_ Declared bankruptcy? If so, when?

\_\_\_\_\_ Been sued for unpaid rent or property damage?

\_\_\_\_\_ Been charged, detained, arrested, or served prison time for a felony or sex crime within the past five years?

\_\_\_\_\_ None of the above apply.

If applying for **Residency only**, complete Page 1 and 2 only, sign below, and submit application with \$150 fee to Miller Management.

**AUTHORIZATION FOR VERIFICATION OF INFORMATION FOR CREDIT REPORT, PUBLIC RECORD, RENTAL OR LEASE HISTORY AND EMPLOYMENT VERIFICATION.**

I agree to hold harmless **Miller Management and Village Plaza Condominium Association** and all providers of information on the prospective owner/tenant stated above. In the event that the information provided by me (us) is found to be misleading or false, my acceptance for this residency/lease/purchase, whether determination is made before or after my date of occupancy, may be affected. I do hereby authorize with my (our) signature(s) the release of public records, credit report, rental or lease information and employment verification whether by fax, verbal, photocopy or original signature, to **Miller Management** and all its members and in the future for exclusive use of the Village Plaza Condominium Association, Inc.

Signature \_\_\_\_\_ Date: \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

**If Renting the Village Plaza Unit, submit Pages 1 and 2 of Application, sign the above Authorization, and supply a copy of the rental agreement with the \$150 application fee to Miller Management.**

Also provide the following information identifying length of rental and acknowledging that you will abide by all Village Plaza Rules and Regulations and Architectural and Landscaping Guidelines.

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**This Section to be completed by prospective tenants. If purchasing the unit, skip to Page 4.**

Rental: Length (Must be for a minimum of 30 days) From \_\_\_\_\_ to \_\_\_\_\_

Monthly Payment: \_\_\_\_\_

Options for Renewal \_\_\_\_\_

\_\_\_\_ **Initial here to acknowledge that pets are not allowed for tenants with less than a full year rental agreement, and only small to medium-sized trucks are allowed as specified in the Rules and Regulations document.**

I, or we, declare that all information given in this application is true and correct and that I have read and understood the Rules and Regulations and Architectural and Landscape Guidelines for Village Plaza and will abide by them or risk being fined and/or evicted. (These documents can be found at [www.villageplazacondo.com](http://www.villageplazacondo.com).)

Applicant's Signature \_\_\_\_\_ DATE / /

Applicant's Signature \_\_\_\_\_ DATE / /

**If Purchasing the Village Plaza Unit: Complete Pages 1 and 2, sign the Acknowledgement on Page 3, and provide financial information on Page 4 of the Application. Submit all four pages to Miller Management along with the \$150 application fee payable to Miller Management.**

**Additional Financial Background Information Required for Purchasers:**

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Annual Income: \_\_\_\_\_  
Source of Income: \_\_\_\_\_  
Savings & Investments: \_Amount: \_\_\_\_\_ Location of funds: \_\_\_\_\_  
(proof of funds may be required)

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**Employment Status:** Employed \_\_\_\_\_ Unemployed: \_\_\_\_\_ Retired: \_\_\_\_\_  
If employed, current employer: \_\_\_\_\_ Annual Salary:\$ \_\_\_\_\_  
Contact Phone Number to verify employment: \_\_\_\_\_

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**Spouse or Partner's Employment Status:** Employed \_\_\_\_\_ Unemployed: \_\_\_\_\_ Retired: \_\_\_\_\_  
If employed, current employer: \_\_\_\_\_ Annual Salary:\$ \_\_\_\_\_  
Contact Phone Number to verify employment: \_\_\_\_\_

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Purchase Price of Unit: \_\_\_\_\_  
\*Will you be obtaining a mortgage? Yes \_\_\_\_\_ No \_\_\_\_\_:  
Will Village Plaza be your Primary Residence? Yes \_\_\_\_\_ No \_\_\_\_\_  
Do you plan to rent your unit out? Yes \_\_\_\_\_ No \_\_\_\_\_  
\*If obtaining a Mortgage, source of downpayment: \_\_\_\_\_  
Is the Down Payment Contingent upon the Sale of Another Home? Yes \_\_\_\_\_ No \_\_\_\_\_

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\_\_\_\_ **Initial here to acknowledge that only two pets are allowed, with dogs weighing a maximum of \*50 lbs., and only small to medium-sized trucks are allowed with size and weight specified in the Rules and Regulations document. \*Service animals or emotional support pets that exceed the weight limit require a letter or prescription from a healthcare provider.**

**\*ESTOPPELS -- Note to Homeowner/Representative (Realtor):** If an estoppel letter or lender questionnaire is needed, please reach out to Miller Management and provide a check in the amount of \$200 payable to Miller Management that is in addition to the \$150 application fee/ You can obtain copies of the Village Plaza FAQs and governing documents at [www.villageplazacondo.com](http://www.villageplazacondo.com) via the GUEST/REALTOR sign-in. Additional questions can be directed to Miller Management at [millermtg@mindspring.com](mailto:millermtg@mindspring.com).

***I, or we, declare that all information given in this application is true and correct and that I/we have read and understood the governing documents, the Rules and Regulations, and Architectural and Landscape Guidelines for Village Plaza and will abide by them. (These documents can be found at [www.villageplazacondo.com](http://www.villageplazacondo.com).)***

Applicant's Signature \_\_\_\_\_ DATE / /

Spouse/Other Applicant Signature \_\_\_\_\_ DATE / /

**Village Plaza Condominium Association Board of Director's Action:**

**Application Status:** Approved \_\_\_\_\_ Rejected \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_  
Interviewer: \_\_\_\_\_  
Interviewer: \_\_\_\_\_